

2022 Annual Concrete Placement Work Order Construction Contract - Package III

Eric Keller, P.E.

Project Engineer

Susan Rodriguez

Contract Administrator

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SMWVB Program Manager, SAWS



Non- Mandatory Pre-Bid Meeting

February 16, 2022 – 10:00 AM

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Oral Statements

Oral statements or discussion during the pre-bid meeting today will not be binding, nor will it change or affect the terms or conditions within the Plans and Specifications of this Project. Changes, if any, will be addressed in writing only via an Addendum.

Agenda

- General Information
- SMWB Requirements
- Contract Solicitation Website – Recent Changes
- Vendor Registration
- Key Reminders
- IFB Schedule
- Bid Packet Preparation
- Contract Requirements
- Project Overview
- Statement of Bidder's Experience
- Supplemental Conditions
- Special Conditions

General Information

- This is a Non-Mandatory pre-bid meeting
- Attendees should sign-in via chat on WebEx
- This presentation and the attendance sheet will be posted to the SAWS website
- Key project information:
 - Construction duration is 365 days
 - Construction estimate \$560,000.00
- Construction services being procured through IFB

Aspirational SMWB Goal

Industry	Aspirational SMWB Goal
Construction	20%

The aspirational SMWB goal is 20% of your total bid price.

Minimum Qualifications for SMWB recognition:

- **Certification from the South Central Texas Regional Certification Agency**
 - Businesses must be SBE-Certified (including MBEs and WBEs)
 - Texas Historically Underutilized Business “HUB” also recognized
- **Local office or local equipment yard**

Good Faith Effort Plan (GFEP) FAQs

- **Q: Is the 20% SMWB goal mandatory?**
A: No, but we ask prime contractors to do their best with good faith outreach efforts. If the goal is not met, proof of outreach efforts is required with the submittal.
- **Q: What if I am having trouble finding SMWB subcontractors?**
A: Outreach lists from the South Central Texas Regional Certification Agency are now Excel-exportable at www.sctrca.sctrca.org. If you are having trouble with the downloads, please email the SMWB Program Manager.
- **Q: What if my business is SMWB-certified? Do I need to find SMWB subs?**
A: If your firm is SMWB-certified, you will most likely meet the goal. However, the GFEP is a required document, and a good faith outreach effort is still necessary.
- **Q: Do I need to include all my subcontractors in the GFEP or just those that qualify towards the SMWB goal?**
A: All subcontractors need to be included in the GFEP, even those that may not count towards the SMWB goal.
- **Q: What if I have questions about the GFEP?**
A: Please contact the SMWB Program Manager at 210-233-3420, or at Marisol.Robles@saws.org. GFEP questions can be asked at any time before the submittal is due.

Post Award: Subcontractor Payment & Utilization Reporting (S.P.U.R.) System

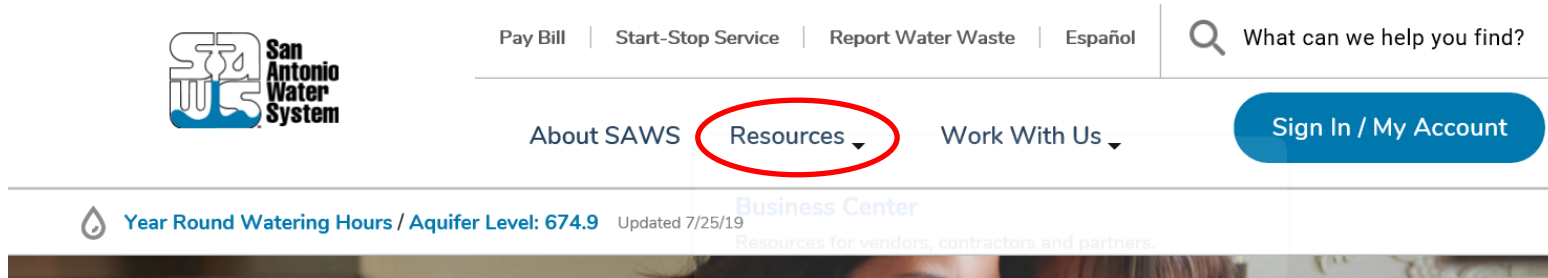
- 1. Subcontractor & Supplier Payment Tracking
- 2. Subcontractor and Supplier Additions or Substitutions
- 3. Must be Current and Accurate before Retainage is released

<https://saws.smwbe.com>



Contract Solicitations Website – Recent Changes

- To locate the Contract Solicitations website choose Resources



- At the drop down menu choose Contract Solicitations



Contract Solicitations Website – Recent Changes

- Choose the specific project
- The following buttons are now located under the advertisement:
 - Notify Me
 - Plan Holder's List
 - Downloads
 - Plans
 - Specs
 - Addendums
 - Geotechnical Data Report



The screenshot displays a project advertisement for a "Non-Mandatory Pre-Bid Meeting" on August 6, 2019. Below the meeting details, there are three main sections: "Notify Me" with a "Subscribe" button, "Plan Holders List" with a "View List" button, and "Downloads". The "Downloads" section lists two PDF documents: "Specifications" and "Plans", both dated July 31, 2019, with a note that users must be logged in to access them. A red arrow from the text on the left points to the "Notify Me" button in the screenshot.

Non-Mandatory Pre-Bid Meeting
10:00 AM, Tuesday Aug. 6, 2019
San Antonio Water System Customer Service Building, 2800 U.S. Hwy 281 N, San Antonio, Texas 78212; Conference Room CR-C145

Notify Me
Receive updates sent straight to your inbox.
[Subscribe](#)

Plan Holders List
View plan holders list.
[View List](#)

Downloads

Specifications
Jul. 31, 2019
Note: You must be logged in to access this document.

Plans
Jul. 31, 2019
Note: You must be logged in to access this document.

Vendor Registration & Notification (VRN)

- Please register through SAWS Vendor Registration Program on the SAWS website at www.saws.org to ensure access to the latest information.
- To receive updates on specific projects, registered vendors must 'Subscribe' to the project by selecting the project, and clicking 'Subscribe' under the Notify Me box.

https://apps.saws.org/Business_Center/Contractsol/



Notify Me

Receive updates sent straight to your inbox.



Subscribe

Key Reminders

- All questions should be sent in writing to the corresponding Contract Administrator by email or fax.
- Please identify the project by its associated solicitation number.
- Contractors should not contact the SAWVS project engineer or any other SAWVS staff up until Board award.
- Late bids will not be accepted and will be returned unopened.
- Due to the COVID-19 emergency and to protect the health of the public, SAWVS is implementing new procedures for the submission of bids.
- Bids will be received either Electronically or through Sealed bids.
- Electronic bids will be received via the secure SAWVS FTP site.
- Sealed bids will be received by Contract Administration, 2800 U.S. Hwy 281 North, Tower II, Customer Center Building, via a drop box located on the left wall when walking through the first set of double glass doors of the main Tower II entry on the north side of the building.
- If bids will be delivered in person to SAWVS, Bidders should allow sufficient travel time.

IFB Schedule

Questions Due

Tuesday – February 22, 2022
3:00 pm (CT)

Bids Due

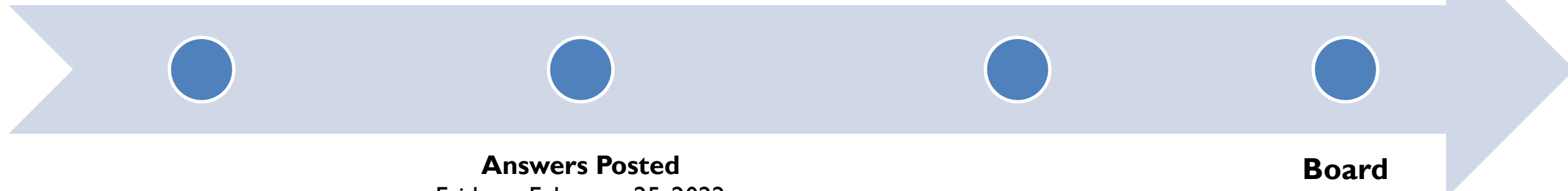
Package III – March 3, 2022 – 10:00 am
(CT)

Answers Posted

Friday – February 25, 2022
2:00 pm (CT)

Board Award

April
2022



Bid Packet Preparation

- Utilize the Bid Packet Checklist within the specifications
 - All items due with the bid
- Double check all mathematical calculations and verify all extensions
- Addendums are acknowledged on the Bid Proposals
- References and contact information must be verified prior to submitting bid(s)

Contract Requirements

Prevailing Wage Rate and Labor Standards – Section 2.10 of the General Conditions

- Certified payroll to be submitted on weekly basis
- Wage decisions are included within the specifications
- Contractors to utilize LCP Tracker
- Site visits are random and unannounced
- Interviews will be Conducted and will be private & confidential
- Payroll records are subject to review
- All apprenticeship programs will need to be approved by Department of Labor prior to starting
- Contractors are responsible for sub-contractor payroll
- Late payrolls delay contractor payments from SAWS

Contract Requirements

- Insurance requirements are found in Section 5.7 of the GCs
 - Maintain insurance coverage during the construction of this Project
- Compliant prior to executing the contract
- Will ask for insurance prior to Board award to expedite execution of the contract
 - Any deficiencies must be corrected prior to Board award

Contact Information

<u>Contact Name</u>	<u>Title</u>	<u>Telephone Number</u>	<u>Email address</u>
Susan Rodriguez	Contract Administrator	210-233-3070	Susan.Rodriguez@saws.org
Marisol V. Robles	SMWVB Program Manager	210-233-3420	Marisol.Robles@saws.org

Project Overview

- The San Antonio Water System is soliciting proposals for the purpose of retaining a Contractor to furnish all labor, materials, equipment, and supervision for the construction of concrete curbs, sidewalks, driveways, retaining walls, wheelchair ramps, steps, rip rap, other designated concrete items, and associated work throughout the SAWS service area on an annual work order contract basis.
- SAWS does not guarantee that the total contract dollar amount of work will be assigned to the Contractor. The contract amount is based on estimated historical quantities for past bi-annual contracts (typically 200 – 250 WOs).
- Bid Proposal includes, but is not limited to, line items such as concrete curb, gutter, sidewalk, steps, driveways, bus pads, rip-rap, and retaining walls. Items can also include emergency mobilization, street excavation, flexible base, remove / replace pavement, topsoil, sodding, valve box adjustments, curb painting, and related traffic control.
- Bid Proposal consists of a total forty (40) Line Items.

Project Overview

Statement of Bidder's Experience

- Complete Statement of Bidders Experience Form and submit with bid.
- Verify point of contact is accessible and phone number is valid.
- 3 project experiences of very similar work scope, and from work order type contracts
- Reference projects completed between 2016 and 2021.
- Each reference project has a different work scope requirement.
(Example projects 1 through 3, p. 131)

Project Overview

Supplemental Conditions (p.126, SS-1 through SS-6)

- Article III - Record Drawings (red line drawings required to be submitted with invoicing for payment for each WO).
- Article IV - Contractor required to perform minimum 40% of the contract work, based on total contract price, and defined utilizing only:
 - Workers employed and paid directly by the Contractor or a wholly owned subsidiary of the contractor.
 - Equipment owned by the contractor or subsidiary.
 - Rented or leased equipment operated by the Contractor's, or its wholly owned subsidiaries, employees.
 - “Value of the Work self-performed” includes all Materials incorporated where material is performed by Contractor's own organization.

Project Overview

Supplemental Conditions (continued)

- Article V
 - SAWS obtains all street cut and ROW permits.
 - Contractor responsible to comply with all permit requirements.
 - SAWS will pay only for the 1st permit of each WO.
 - Contractor to notify SAWS within four (4) calendar days of expiration date if needed for renewal.
 - Contractor to reimburse SAWS for any expired permit requiring renewal, and for any permit fines or fees.
 - Project signs shall comply with COSA ordinance (inclusive to project), and Barricades will identify Contractor.

Project Overview

Supplemental Conditions (continued)

- Article V (continued)
 - Required Work Site Photographs
- Article VII – Contract Payments
 - Scratch sheet line items and quantities shall be input into SAWS CPMS with all documentation for invoicing and required photos.
- Article VIII – Liquidated Damages
 - \$500 per work order per day over window for completion.

Project Overview

Special Conditions (*p. 131, SC-1 through 14*)

- SC -1.2 Typical Work Orders (see Examples 1,2,3)
- SC -2.3 Work Orders
 - All WOs and/or projects to be issued are unspecified at time of bid.
 - Intent to group on average 5 WO's before issuing work.
 - WOs may also be issued individually.
 - Payment on a WO basis.
 - Constant availability by Contractor for communication with SAWS.
 - Minimum of (3) three photos (prior, during, after project completion), submitted with invoicing for payment.
 - Contractor reimbursed for occasional SAWS-required material testing plus 10% mark-up.

Project Overview

Special Conditions (continued)

- SC – 2.5 Submittals
 - Safety and Health Program Plan, Security Plan (within SAWWS facilities), concrete mix designs, and various material submittals listed.
 - ALL submittals must be submitted, reviewed, and approved before any WO issued.
- SC – 2.7 Performance Time
 - WO's less than 15 sq. yds – five (5) calendar days
 - WO's greater than 15 sq. yds – ten (10) calendar days
 - Peak periods: work force capacity for up to ten (10) WO's per Day.
 - Each WO to commence within 48 hours of assignment.
- SC – 2.9 Emergency Work Orders
 - Mobilize & commence work within 24 hours of SAWWS verbal notification.

QUESTIONS?

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